



STUDY ABROAD STUDENT EXCHANGE PROGRAM

General Information	International Student Services Staff
Address..... Baldwin Wallace University International Student Services Heritage Hall 275 Eastland Road Berea, OH 44017 Telephone..... (440) 826-2114 Fax..... (440) 826-3021 Email..... iss@bw.edu Website..... https://www.bw.edu/	Kerry Mullen, <i>Associate Director</i> kmullen@bw.edu Kristin Brewer, <i>Assistant Director</i> krebrewer@bw.edu Lurline Brotherson, <i>Principal Designated Official (PDSO)</i> lbrother@bw.edu The International Student Services Office (ISS) is the primary contact and resource for all current students studying abroad and those interested in studying abroad at Baldwin Wallace University (BW). For 24-hour emergency, contact Safety & Security (440) 826-2000

Academic Calendar

Fall 2020 semester (August to December)	Arrival Dates	Saturday, August 15 th OR Sunday, August 16 th 2020 <i>*must arrive on these dates</i>
	Orientation	Monday, August 17 th – Wednesday, August 19 th <i>*followed by BW orientation</i>
	First day of classes	Monday, August 24, 2020
	Last day of classes & exams	Friday, December 4, 2020 (exams end December 11, 2020)
Spring 2021 semester (January to May)	Arrival Dates	Tuesday, January 5 th OR Wednesday, January 6 th 2021 <i>*must arrive on these dates</i>
	Orientation	Thursday, January 7 th – Sunday, January 10 th
	First day of classes	Monday, January 11, 2021
	Last day of classes & exams	Friday, April 30, 2021 (exams end May 7, 2021)
<i>All other important semester dates</i>		https://www.bw.edu/Assets/registration-records/academic-calendar.pdf

Academic Information

Academic Requirements	Minimum 2.5 cumulative GPA or equivalent
Language Requirements for Non-Native English Speakers	Non-native English speakers are required to have attained an English proficiency level of TOEFL 79 (internet-based) <u>or</u> IELTS 6.5 or above.
English as a Second Language (ESL)	All international students for whom English is not a first language will be registered for ENG 111 ESL class. While TOEFL or IELTS scores remain a valuable indicator of English language proficiency, students will take the MTELP English Language Exam during the International Student Orientation. Students who receive a high score on the MTELP will have the option to remove the ENG 111 ESL course from their schedules. If the MTELP score is not considered proficient by Baldwin Wallace, students will be required to complete ENG 111 ESL, regardless of any credit a student may/may not receive at your home institution for the course.
Full-time Academic Study	Minimum 12 credit hours – in order to remain in status with immigration (approx. 4 courses) Maximum 18 credit hours – based on tuition and exchange agreement (approx. 6 courses)
Fees	Some classes have additional fees (such as music, art, and science classes, etc.)
Transcripts	Due to privacy laws in the United States, ISS Staff cannot request transcripts. Students are responsible for requesting their own transcript from BW through TranscriptsPlus (http://www.transcriptsplus.net/order).
Course Schedule Preference (see application)	Students are expected to select BW classes that fulfill requirements as established by their home institution degree or program plan. A copy of the home institution degree or program plan must be submitted along with syllabi or course descriptions to prove a student has met the pre-requisite knowledge needed for selected classes. When necessary, an academic advisor will be in contact with students via email prior to course registration. Once on campus all students meet with an academic advisor before classes begin to review their schedules.

Nomination and Application Process

Spring Semester	Nominations – by Home Institution	By September 15
	Applications – by Students	By October 15
Fall Semester	Nominations emailed to iss@bw.edu by home institution	By March 15
	Students complete exchange student application	By April 15
Application Process	<ul style="list-style-type: none"> • Student must first receive nomination from home institution • Once nominated, students should complete application: https://tinyurl.com/exchange20-21 • The student should print out a copy of the completed application for endorsement by the home institution, and then send to ISS (iss@bw.edu) together with all the required supporting documents 	
Supporting Documents	<ul style="list-style-type: none"> • Complete international student exchange undergraduate application • Complete course schedule preference form • Submit an original copy of the official transcript in English • Submit copy of signed passport • Provide evidence of the student’s financial standing in English, e.g. bank statements, savings account, scholarship letters, etc. *If someone other than the student is paying (i.e. a parent), a letter of support must be included. • Provide English language proficiency proof (TOEFL or IELTS), for non-native English speakers 	
Student Visa Application	<ul style="list-style-type: none"> • Upon receiving a BW acceptance letter and I-20 form. Students must follow steps on https://www.fmjfee.com/ • Apply for and obtain their F-1 visa permit <p><u>Note: All exchange students must apply and obtain an F-1 visa permit in order to study in the United States.</u></p>	

Accommodation and Facilities

University Housing

- All exchange students are required to live on campus.
- Standard rooms are doubles, meaning students will live with a roommate
 - Single rooms – with no roommate – are available, but very limited and cost an additional fee
- Students must complete housing application after acceptance to BW on bw.erezlife.com.
- Included in all individual rooms: Bed, Desk, Dresser and Rented Linen*
 - *During ISS orientation, students will have opportunity to purchase their own linens and must return rented linens
- Included in common area: Kitchenettes, public study spaces

Meal Plan

- Exchange Students on a **tuition only** exchange will be enrolled in the Prime Plan:
 - A set number of meals per week (21) and a set amount of flex dollars to be used on campus.
 - This can be adjusted during the 1st two weeks on campus depending on the student’s needs
- **Full Exchange students** (Tuition, Room and Meal exchange) will receive a Prime Meal plan (21 meals per week, no flex).

Duration of Stay	Fall Semester Move-In Date	Saturday, August 15 th OR Sunday, August 16 th 2020
	Fall Semester Move-Out Date	By Saturday, December 12, 2020
	Spring Semester Move-In Date	Tuesday, January 5 th OR Wednesday, January 6 th 2021
	Spring Semester Move-Out Date	By Saturday, May 8, 2021
Move-in Assistance	International Student Ambassadors will assist exchange students moving into campus housing.	
Semester Storage	A storage unit is available for international student use during the summer semester ONLY. Space is limited, so approval is necessary.	

Insurance and Fees

Health Insurance Requirements	ISS strongly encourages exchange students to purchase health insurance while studying in the United States. We recommend purchasing a policy through GeoBlue. Health insurance information will be included in admission packet and at orientation. Students can purchase health insurance before they arrive or during their stay at BW. If students use their own policy – other than GeoBlue – the student must bring a copy of their policy in ENGLISH.	
Additional Fees	Fees will vary based on exchange agreement.	